

***Sport History Review***  
**Style Guide – English Manuscripts**  
**(Updated October 2019)**



Prior to submission, please carefully read and follow the style guidelines detailed below.

**Writing Practices**

- Years – Groups of years are written as 1800s, not 1800's.
- Numbers – Write out all numbers lower than 100.
- Dates – May 10, 1920, not 10 May 1920.
- Centuries – Write out in full. For example: nineteenth century, not 19<sup>th</sup> century; if used as an adjective, please hyphenate. For example: nineteenth-century baseball.
- Acronyms may be used but only after the name has been written out in full with the acronym in parenthesis. For example, International Amateur Athletic Federation (IAAF); then, just IAAF is used in the remainder of the manuscript.
- Use active voice – “they played hockey” vs “hockey was played by”.
- Do not use contractions such as can't, isn't, wouldn't, etc.
- Follow the advice of White and Strunk in *The Elements of Style* (p.19) and put statements in positive form and make definitive assertions.

**Headings and Subheadings**

- As per the *Chicago Manual of Style*, in titles and subheadings, always capitalize the first and last words and all other major words. For example, **Reading Frank Grace's Record: Life Writing and Lacrosse in Early Twentieth-Century Canada**
- Please do not use Introduction, Conclusion, Findings, etc. as subheadings. An Introduction subheading is not needed and all other subheadings should be descriptive and reflect the content of the section. For example: **Thoughts on the Relationship between History and Individual Memory.**

**Notes**

- All notes should appear at the end of the manuscript. Please keep notes as concise as possible. Before submitting, ensure the notes are accurate and complete.
- The first time a source is cited it should appear in its full form. After the initial citation, please use an abbreviated form including author, abbreviated title, and page number(s). For examples, see below.
- If the note replicates the previous note, please use Ibid.
- Please note that a bibliography is not needed.

*Journal Article – single-authored*

- Chad Seifried, "The Evolution of Professional Baseball and Football Structures in the United States, 1850 to the Present: Toward an Ideal Type," *Sport History Review* 41, no. 1 (2010): 50-80.
- Seifried, "The Evolution of Professional Baseball," 59.

*Journal Article – multiple-authored*

- Phillip Chipman and Kevin B. Wamsley, "Marketing *La Survivance* in Pre-Quiet Revolution Montreal: Adrien Gagnon's Physical Culture Wars With Ben Weider," *Sport History Review* 50, no. 1 (2019): 1-16.
- Chipman and Wamsley, "Marketing *La Survivance*," 13.

*Book – single-authored*

- Alan Metcalfe, *Canada Learns to Play: The Emergence of Organized Sport, 1807-1914* (Toronto: McClelland and Stewart, 1987), 24.
- Metcalfe, *Canada Learns to Play*, 24.

*Book – multiple editors*

- Andrew C. Holman and Robert B. Kristofferson, eds., *More of a Man: Diaries of a Scottish Craftsman in Mid-Nineteenth-Century North America* (Toronto: University of Toronto Press, 2013).
- Holman and Kristofferson, *More of a Man*, 56.

*Chapter in an Edited Book*

- Joan Sangster, "Politics and Praxis in Canadian Working-Class Oral History," in *The Oral History Reader*, 3rd edition, eds. Robert Perks and Alistair Thomson (London: Routledge, 2016), 63.
- Sangster, "Politics and Praxis," 63.

*Dissertation/thesis*

- Christine M. O'Bonsawin, "Spectacles, Policy, and Social Memory: Images of Canadian Indians at World's Fairs and Olympic Games" (PhD diss., The University of Western Ontario, 2006), 89.
- O'Bonsawin, "Spectacles, Policy, and Social Memory," 89.

*Newspaper and Magazines (please include page numbers)*

- Dennis Braithwaite, "Compromise is Reached on Grey Cup," *Globe and Mail*, November 28, 1962, 1.
- Braithwaite, "Compromise is Reached," 1.

*Oral Histories – collected by the author(s) and in their possession*

- Gladys (Oliver) Porter, interview with author, April 12, 2006, Woodstock, Ontario, notes in possession of author.
- Gladys (Oliver) Porter, interview.

*Oral Histories – in repositories*

- Monique Berlioux, interviewed by Anita L. DeFrantz, 1948 Swimming, Olympic Oral Histories Collection, LA84 Foundation, Los Angeles, California, accessed October 9, 2019, <https://digital.la84.org/digital/collection/p17103coll11/id/43/rec/7>.
- Monique Berlioux, interview.

*Archival Materials*

- Amateur Athletic Union of Canada, *1926 Handbook*, pp. 9–10, in Amateur Athletic Union of Canada Papers, J.J. Talman Regional Collection, Western University Archives, London, Ontario (hereafter AAU of C Papers).

*Electronic Sources*

- For more information about the International Ice Hockey Federation see the official IIHF website, accessed October 9, 2019, <https://www.iihf.com>.
- Official IIHF website.

**Resources**

*The Chicago Manual of Style* (Chicago: The University of Chicago Press, 2017).

William, Jr, and White Strunk. *The Elements of Style* (Boston: Allyn and Bacon, 1963).

